

UNDERSTANDING AND USING

English Grammar

FOURTH EDITION
WORKBOOK

Betty S. Azar
Rachel Spack Koch
Stacy A. Hagen



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Workbook**

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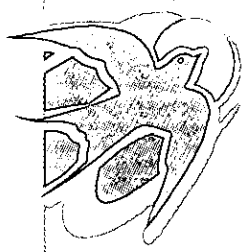
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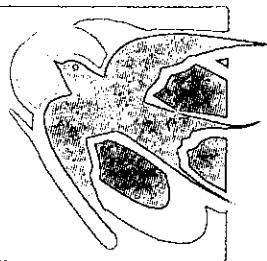
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preface



The *Understanding and Using English Grammar Workbook* is a place for students to explore and practice English grammar on their own. It is a place where they can test and fine-tune their understandings of English structures and improve their abilities to use English meaningfully and correctly. All of the exercises have been designed for independent study, but this book is also a resource for teachers who need exercise material for additional classwork, homework, testing, or individualized instruction.

The *Workbook* is keyed to the explanatory grammar charts found in *Understanding and Using English Grammar, Fourth Edition*, a classroom teaching text for students of English as a second or foreign language, as well as in the accompanying *Chartbook*, a reference grammar with no exercises.

The answers to the practices can be found in the *Answer Key* in the back of the *Workbook*. Its pages are perforated so that they can be detached to make a separate booklet. However, if teachers want to use the *Workbook* as a classroom teaching text, the *Answer Key* can be removed at the beginning of the term.

A special *Workbook* section called *Phrasal Verbs*, not available in the main text, is included in the *Appendix*. This section provides a reference list of common phrasal verbs along with a variety of exercises for independent practice.

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